

# Waitara Pony Club

2010 / 2011

## ***‘The Pony Club Way’***



*“Emma Gaustad, Ashlee Butler and Emma Hawley with coach Helen Bingham during a Waitara Pony Club Rally 2007”*

**YOUR ESSENTIAL GUIDE TO BEING A WAITARA PONY CLUB  
MEMBER, FAMILY AND SUPPORTER**

# CONTENTS

---

Contents .....	2
Message from the President .....	3
Waitara Pony Club Instructors .....	4
Waitara Pony Club Contacts .....	5
Waitara Pony Club Grounds Map .....	6
Waitara Pony Club Uniform .....	8
Waitara Pony Club Rules.....	9
Waitara Pony Club Commitment .....	11
NRM Pony Club Events Calendar .....	12
Rally Timetable .....	15
Rostered Families .....	17
Rally Organiser Schedule .....	17
Rally Organiser Checklist .....	18
Pony Club Groups .....	19
Pony Club Parents.....	20
Certificates .....	21
Coaches Inspection.....	22
Waitara Pony Club Fair Play Charter .....	24

We are a branch of the North Taranaki Pony Club, and our national body is the New Zealand Pony Clubs Association (NZPCA).

Our aim is to provide instruction in pony/horse riding and management for members up to 25 years of age. This is done through a range of forums including rallies, camps and treks to ensure all members receive instruction in riding skills (e.g. games, dressage, show jumping, cross-country riding) and pony or horse care.

Opportunities are available to work towards certificates of achievement, beginning with the D certificate and working through D+, C, C+ and B to H and A certificates. The O certificate, at bronze, silver or gold level may be taken after you have gained your D certificate.

As you can appreciate, these opportunities rely on the availability of people to coach our riders. Our coaches are all volunteers, with a background of experience in riding and horse management themselves and some are undertaking the Equestrian Coaches Training Program. Without their donation of time, energy and experience, Pony Club could not function, so we are very grateful to them and encourage all members to recognise this and thank them at the end of each rally. If you have any questions please talk to either the head coaches or your own coach.

Our Branch also holds competition events for our own members during the season (known as “closed events”), which determine the winners of our dressage, show jumping and cross-country cups. ‘Points Cups’ are also awarded to those who’ve gained the most points for presentation of the rider, horse and tack throughout the season. The ‘Most Improved Rider Cups’ reflect the progress made by riders in each group. So you can see there is plenty to do at Pony Club and we all like to enjoy ourselves while we’re there.

Members and/or their parents are welcomed and encouraged to attend our monthly meetings. These are held mostly on the 2nd Monday of each month and are advertised in your newsletter. The more support our club is given, the stronger it will be in order to provide for its members.

Please take the time to read and familiarise yourself with our ‘Pony Club Rules’ on page 9. These are to ensure the safety of yourself, your child and their pony. Please also take note of the new procedure for rallies this year. Your family is rostered on to help at rallies, so please make yourself available.

For this coming season it is my hope that we will help and encourage our riders to become better horsewoman/horsemen. I want all riders to gain confidence in their skills and their mount and for our riders to be competitive in our own club, regionally and nationally.

I will at some stage be calling on all members of our club to help out. There are some changes occurring this year from our grounds perspective with the NPDC and a slight shift in the way we run and organise rallies. To be successful in allowing changes to occur that is best for all of our members I will need the support from all.

***Pip Bint***  
***President***

## INSTRUCTORS

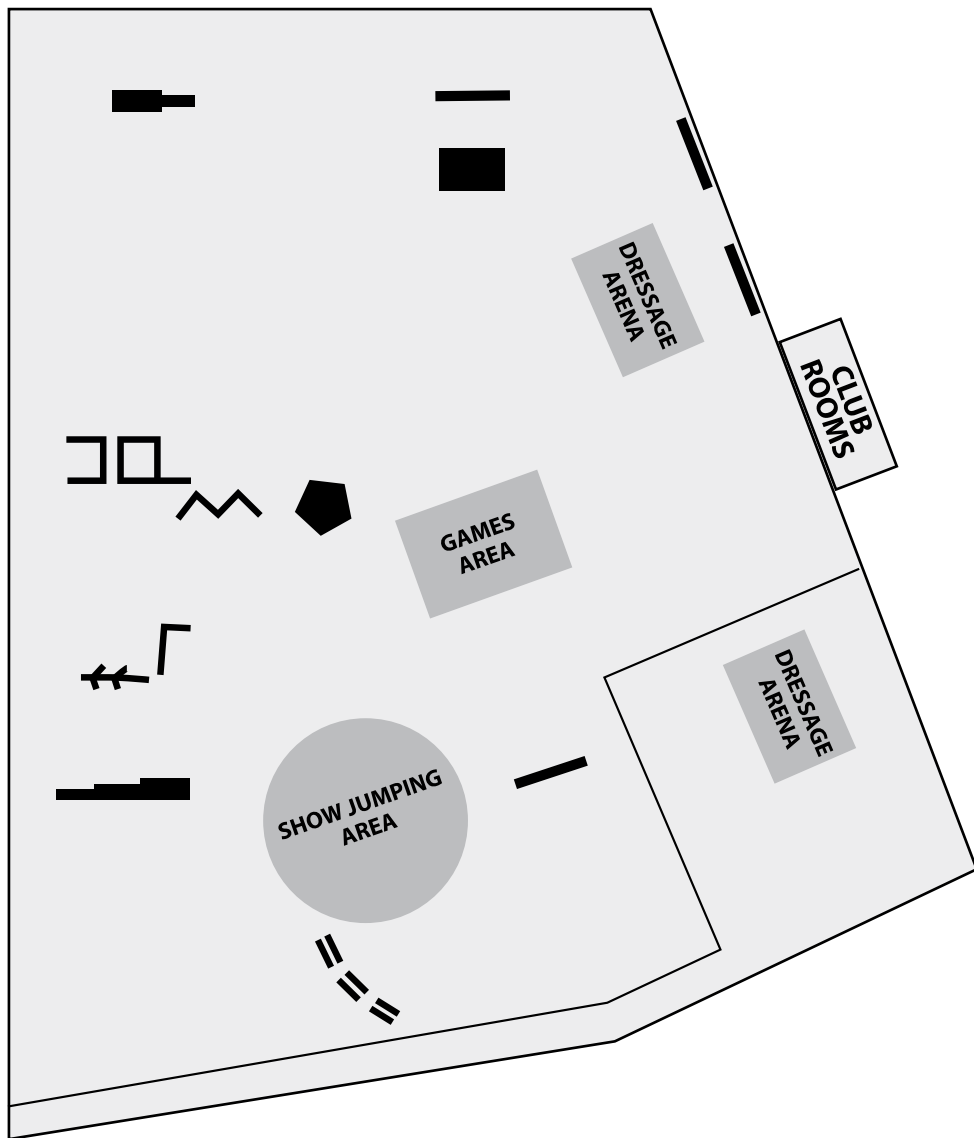
2010/11

	<i>Evening</i>	<i>Day</i>	<i>Email</i>
Pip Bint	756 8877	027 697 0716	pip.bint@halliburton.com
Rebecca Dearden		021 151 6981	rebecca.dearden@powerco.co.nz
Bernie Trott	756 9188		bernadette.trott@tegel.co.nz
Melanie Clark	757 2882	021 074 2016	melclark44@hotmail.com
Helen Bingham	754 6385	021 266 3934	helen.bingham@tdhb.org.nz
Caylee Aspden	754 4072	027 749 7898	caylee.aspden@halliburton.com
Pat Perkins	752 0633	021 137 2050	pat.perkins@tdhb.org.nz

	<i>Evening</i>	<i>Day</i>	<i>Email</i>
<b>President</b>			
Pip Bint	756 8877	755 9272	pip.bint@halliburton.com
<b>Secretary</b>			
Michele Davy-Raine	755 1027	0273 935 116	gregraine@xtra.co.nz
<b>Treasurer</b>			
Dallis Barrett	755 1743	0274 206 961	dallis@ihug.co.nz
<b>Grounds Person</b>			
Keith Laurence		021 187 6753	
<b>Head Coach</b>			
Rebecca Dearden	021 151 6981	759 6650	Rebecca.Dearden@powerco.co.nz
<b>Certificate Coordinator</b>			
Rebecca Dearden	021 151 6981	759 6650	Rebecca.Dearden@powerco.co.nz
<b>Grazing Managers</b>			
Keith Laurence		021 187 6753	
Neisha Steiller		027 782 2276	
<b>Newsletter</b>			
Melanie Clark	757 2882	021 074 2016	melclark44@hotmail.com
<b>Grounds Bookings (Key)</b>			
Annette Furmage	754 4194		

# WAITARA PONY CLUB GROUNDS MAP

---



## IMPORTANT: Please Read

The below is a list of all riders, the person in **BOLD** is responsible for contacting the other members in their group to find out if they are attending the rally. That person then needs to contact Rebecca Dearden and let her know who is/isn't going to be at the rally the Thursday BEFORE the rallies.

This is extremely important that the riders contact everyone in the allocated list so that we can ensure we have enough instructors.

Group A	Contact Number	Group B	Contact Number
Sarah Bolton	752 2835	Jazz Bolton	759 1003
Samantha Smith	755 2594	<b>Lauren Moratti</b>	752 2759
Francis Prior	756 8752	Jessie Smith	755 2594
Jesse Mahony	756 6577	Charlotte Helms	752 0075
<b>Gabriel Newtown</b>	752 3296	Ashley Turner	758 4052
Nicole Barrett	755 1743	Kelsey Chesswass	752 2082
Group C		Group D	
Brooke Moratti	752 2759	<b>Erin Turner</b>	758 4052
<b>Nicole Davy</b>	755 1027	Emma Mahony	756 6577
Hannah Fleming	756 6548	Bria Langridge	758 4052
Kendell Simpson	756 7208	Lilly Newtown	752 3296
Kailey Barrett	755 1743	Hannah Adlam	755 2110
Reanna Mudgeway	752 0501		
Group E		Group F	
Sarah Taylor	754 8852	<b>Hannah Trott</b>	756 9188
Casey Laurence	754 8705	Lyndal Nokes	759 1432
Tracey Bolton	752 2835	Ashlee Butler	754 4934
<b>Hope Taylor</b>	754 8852	Courtney Fleming	756 6548
Jessica Sternbeck	027 2639493	Shayna Pemberton	752 0526

## WAITARA PONY CLUB UNIFORM

---

Waitara Pony Club Uniform consists of:

- White shirt - *whether white shirt or jersey [below] is worn, it **must** have long sleeves*
- Bottle green jersey or sweatshirt
- Bottle green tie
- North Taranaki Pony Club Badge (for tie) – *badges may be ordered from the secretary*
- Bottle green vest
- Any colour jodhpur for rallies but light coloured jodphurs for competitions
- NZPCA approved helmet - *helmets must display one of the following safety standard stickers – AS/NZ 3838, BSEN1384, ASTM F1163, PAS015, EN1384*
- Riding boots – *all boots must have a heel with minimum tread on sole. Generally, riders on ponies wear short length jodhpur boots and riders on horses wear long riding boots. Chappettes are also acceptable at rallies.*

Second hand gear sales may occur at Pony Club events.

**NOTE:** Uniforms for competitions vary from the list above. Please visit [www.nzpca.org](http://www.nzpca.org) for New Zealand Pony Clubs Association rules on uniforms at competitions.

## WAITARA PONY CLUB RULES

---

- When approaching Waitara Pony Club, please park in the paddock on the left. Enter the parking paddock through the first gate; on the left, just before the double road gates into pony club.
- The double road gates **must** be kept shut. As noted above, these gates will not be used by floats and trucks as they will go through the first gate into the parking paddock.
- You **must** also shut the gate into **all** paddocks at **all** times.
- Please park in a straight line with enough room between vehicles for a pony to be tied on your float and the one next to you.
- Yards are available on a first in first served basis. However, the moment you take your pony out of the yard, it is open to anyone and you must remove your equipment from the yard when you leave for the rally.
- If you use a yard, you **must** remove all manure and hay (or any rubbish) from the yards and put it into the end bins provided. If you do not, next time you use a yard, you will be asked to remove your pony.
- **Never** tie your pony to a float that is not attached correctly to a vehicle. And your pony **must always** be to a piece of baling twine first with a 'quick release' knot wherever it is tied.
- **Never** tie your pony up with anything other than a halter and lead rope. The halter **must** be done up correctly (**not** hanging around the pony's neck).
- When you leave your float (or tie-up area), please leave it tidy.
- When you pack up and get ready to leave, you **must** pick up all manure and hay (or any other rubbish) and put it into the bins provided.
- Ponies and horses under 5 years of age are **not** to be ridden at Waitara Pony Club rallies. The **only** exception to this rule is if you have permission from either of the Head Coaches upon written request.
- However, if your pony or horse is over the age of 5 years and it is causing problems or disruption to other riders at the rally, the rider and caregiver will be asked to remove the horse from the rally situation.
- You are the **only** person to ride your pony during a rally; siblings, friends or caregivers must not ride your pony. Those with C+ certificate or higher who have the coaches permission are the **only** exception to this rule.
- No adults are to ride horses during rallies. You must wait until the rally is over. The **only** exceptions are coaches who have permission from the Head Coaches.
- You **must** contact your coaches if you are **unable** to attend the coming rally.
- A regulation helmet (see Waitara Uniform page 4 for accepted helmet codes), correctly fitted and correctly fastened helmet, **must** be worn whilst riding.

- Ponies are to be ridden at **walk or trot only** unless directed otherwise by an instructor. You may be asked to dismount if you constantly disobey this rule.
- Boots with a heel and minimal tread **must** be worn when riding. There **must** also be two finger widths between the boot and stirrup iron. If at inspection we find the iron too small – you may be asked to change these or ride without irons for the rally.
- **Do not** bring your pony onto the concrete areas or paths around clubrooms.
- **Please** wear your helmet (correctly fastened) when grooming, tacking-up, unloading and loading your pony.
- Riders **14 years of age and under must** have a caregiver present with them during rallies.
- Riders **6 years of age and under, must** be on a lead rein at all times (unless directed otherwise by a coach on consultation with caregivers).
- Members must be **5 years old** to ride at Waitara Pony Club.
- Other children (non riding) **must** be supervised by caregivers and kept away from all ponies during the rally.
- Lame ponies **will not** be ridden at pony club.
- A minimum of 5 rallies with 3 of those to be ridden on the mount you wish to compete on within the past 12 months must be attended in order to be eligible for Branch, Club or Area (that is Waitara Pony Club, North Taranaki Pony Club or Taranaki Area Pony Club) teams and for award of Waitara Pony Club cups at end of season prize-giving. You may trial two mounts but must have completed the 3 ridden rallies on both mounts.
- Riders, caregivers and helpers **must** listen to and co-operate with coaches. However, please do not interrupt while lessons are in progress. You may discuss questions with the coach at the end of the rally.
- Any **cruelty or mistreatment** to horses on the Pony Club grounds will not be tolerated. All instances should be reported to the committee. The committee will decide on the appropriate disciplinary action.
- Any **offensive behaviour** by any person at any time on the Pony Club grounds will not be tolerated and will be brought before the committee to decide on the appropriate disciplinary action.
- Members may set up and use **jumping and games equipment** outside of rallies. All equipment **must be put back** when finished, either by person who set it up or last person using it
- Additional rules applying to grazers will be found in their **Grazing Contract**
- **Overnight grazing/yards** are available at a cost of \$5.00 per night. The grounds person must be advised of any horses staying overnight and the fee is payable to the Treasurer.

Waitara Pony Club can only function efficiently if it has the full support of all members and parents. The Club offers many opportunities for riders to develop their riding abilities, including; coaching, separate theory sessions and Club representation at local and national events. Maintenance and upgrade of the grounds and equipment is also part of being a member of the Club. As with many clubs these opportunities are supported by a small number of the parents from the club, and as everyone leads busy lives these days it is becoming harder to get parental support.

The Club needs members (including senior riders) on its Committee, and help with Club and North Taranaki/Taranaki Pony Club events. It also regularly runs working bees to keep the grounds and equipment maintained and upgraded. We are lucky in our club to have support from parents, grandparents, uncles and aunts of our riders, but to keep up with all the jobs in the club, stop the work falling on just a few people, and lessen the need to fundraise to give our riders the best opportunities, the Club has imposed a \$250 levy, with an out option.

This means that each family must commit themselves to assist at a minimum of 3 major events, 1 rally and 1 club working bee that the club organises or participates in. This includes helping out at the Pony Club rallies; and taking on jobs (either to set up the day before or at the event) at the Open and Closed Gymkhanas, One Day events, and the Area activities we are assigned, (consisting of any of Games, SJ, SH, Dressage or ODE); and taking on jobs at other fund raising events that may be organised. Once a family has completed the 5 events in total they then do not become liable for the \$250.00 levy. Of course there is no upper limit on the jobs a family can do!

This does not mean that parents are the only family members involved – for instance, the help of senior riders or riders not participating at events is welcomed at the events organised. Younger riders can be of assistance also by acting as runners and so forth. Some riders have found it beneficial to assist at Area events to get an understanding of how things work before they go out themselves and participate.

Upcoming events will be notified via e-mail. It is your responsibility to contact a committee member and offer your assistance. It may also be necessary to make phone calls to members. People will have plenty of opportunities to assist at the club and it only takes a phone call to or an approach to a committee member to discuss when you can provide some assistance.

It will be noted who attends what events and at the end of the working season families will be invoiced if they have not helped as set out above. They will need to pay the invoice prior to the next season or risk their membership the following year.

2010			2011		
<b>AUGUST</b>			<b>JANUARY</b>		
Sun	8th	Inglewood Progressive S/J Day	Thur	6th	Equest Teams Training
Sun	15th	Inglewood Progressive S/J Day	Fri	7th	Equest Teams Training
Sat	21st	WPC Working Bee and Registration	Sun	9th	Waitara Games & SJ Day
Sun	22nd	Inglewood Show Hunter	Mon	10th	Twilight Ribbon Night @ Inglewood
Sat	28th	Winter Woollies @ Waitara	Tues	11th	Eventing Course @ Graylings
Sun	29th	Inglewood Progressive S/J Day	Wed	12th	Eventing Course @ Graylings
<b>SEPTEMBER</b>			Thur	13th	Eventing Course @ Graylings SJ Building course
Sat	4th	NTPC SH Trial @ NPPC	Fri	14th	SJ Building course
Sun	5th	NTPC B exam @ WPC	Sat	15th	InterPacific @ Nga Tawa Nervous Nellie Day Eltham WPC Trek –Boltons Farm (date TBC)
Sat	11th	WPC Rally 1 (PM start) (Camp)	Mon	17th	NI SJ Champs Cambridge
Sun	12th	WPC Rally 2 (AM) (Camp)	Tues	18th	NI SJ Champs Cambridge WPC HM Rally - TBC
Sat	25th	Oakura Jumping Day @ Waitara	Sat	22nd	NZPCA Dressage Champs
Sun	26th	WPC Rally 3 – outside instructors (Daylight savings)	Sun	23rd	NZPCA Dressage Champs
Tues	28th	SJ /Dressage Clinic Hawera	Wed	26th	SJ Teams Event NPPC
Wed	29th	S/J Dressage Clinic Hawera	Sun	30th	Area Games hosted by Okato @ WPC
<b>OCTOBER</b>			<b>FEBRUARY</b>		
Fri/Sat	1/2	Show Hunter Champs Foxton	Sat	5th	Hawera mini Show WPC Rally 8
Sun	3rd	Show Hunter Champs Foxton Waitara PC Rally 4	Sat	12th	Horse Trials Hawera
Tues	5th	Dressage Course @ Okato	Sun	13th	Horse Trials Hawera
Wed	6th	Dressage Course @ Okato	Sat	19th	Inglewood ODE
Thur	7th	Dressage Course @ Okato	Sun	20th	WPC Rally 9 (PM start)
Sat	9th	Central Makahu Sports Day	Sat	26th	Carlyle ODE
Sat	16th	Ribbon Day @ Waitara			
Sun	17th	Inglewood Jumping Day	<b>MARCH</b>		
Tues	19th	WPC HM Rally - TBC	Sat	5th	WPC Rally 10 – Outside Instructors Junior Games Eltham
Sat	23rd	Patea Ribbon & Progressive Jumping Day	Sat	12th	Opunake ODE
Mon	25th	Eltham Mini Gymkhana	Tues	15th	HOY
Sat	30th	Opunake Mini Show	Wed	16th	HOY
Sun	31st	WPC Rally 5 (AM) – followed by 1st closed games (PM)	Thur	17th	HOY
<b>NOVEMBER</b>			Fri	18th	HOY
Wed	3rd	WPC Closed Dressage	Sat	19th	HOY WPC Rally 11
Sat	6th	D, D+ Coaches Clinic	Sun	20th	HOY
Sun	7th	WPC Rally 6 – Outside Instructors	Sat	26th	NTPC Area Trials
Sun	14th	Jumping Extravaganza @ NPPC	Sun	27th	Eltham Dressage Day
Thur	18th	Hawera Dressage	<b>APRIL</b>		
Fri	19th	Hawera A&P Show	Sat	2nd	Zone Games Wairarapa/Wellington
Sat	20th	Hawera A&P Show WPC Rally 7 Games & SJ	Sun	3rd	Zone Games
Sun	21st	Hawera Show Jumping	Sat	9th	Mystery Day @ Waitara
Fri	26th	Stratford A & P	Sat	16th	WPC Rally 12
Sat	27th	Stratford A & P	Sat	23rd	WPC Rally 13 – outside coaching TBC
Sun	28th	Stratford A & P	Thur	28th	NZPCA HT Champs Taupo
<b>DECEMBER</b>			Fri	29th	NZPCA HT Champs Taupo
Sat	4th	WPC Closed ODE	Sat	30th	NZPCA HT Champs Taupo
Sun	5th	Area Dressage @ Opunake	<b>MAY</b>		
Sat	11th	Beginners ODE @ Eltham	Sun	1st	WPC Closed Gymkhana and break up
Sun	12th	Combined Training @ NPPC			
Tues	14th	Interpacific @ Carlyle			
Sat	18th	Junior Sports Day @ Okato			
Sun	19th	Waitara ODE			

## WAITARA PONY CLUB CALENDAR cont'd

---

### Notes:

- **WARNING!** Some of the dates on this calendar could change – we don't always know all that's on offer at this stage, so this is a guide only. The calendar will be updated with every newsletter, so always consult the most recent version for dates. Also consult the NRM Pony Club calendar (page 12-13) for events taking place outside our Branch.
- Closed events are open to Waitara Pony Club members only. All riders are expected to participate, as it gives an opportunity to put into practice what you have been learning at rallies. There is no entry fee for these events. These events decide winners of some of the cups awarded at the end-of-season prize-giving.

### ***PLEASE NOTE***

You must be a full financial member to qualify for placings

- Open events are for all competitors; from within and outside our club. These are our fundraising opportunities, and we ask all parents must make themselves available on these days to help with the running of these events. Please see the Pony Club Commitment on page 11 for the rules relating to helping out. There is an entry fee for these events.
- Area events are trials to select Taranaki representatives for zone or national events e.g. Dressage, Games, Eventing, Show-jumping.
- If you want programs for any of the open events listed, it is your responsibility to contact the secretary Michelle Davy-Raine (contact page 5). We will pass on those that are sent to us, but you must take the initiative if you want to attend an event.
- Any queries, email our President Pip at Pip.Bint@Halliburton.com or ring 756 8877.

<b>Acronyms (explained)</b>			
<b>WPC</b>	Waitara Pony Club	<b>NP</b>	New Plymouth
<b>NPPC</b>	New Plymouth Pony Club	<b>Hawera</b>	A&P Showgrounds, Hawera
<b>NI</b>	North Island	<b>SH</b>	Show Hunter
<b>HM</b>	Horse mastership	<b>TBA</b>	To be advised
<b>ODE</b>	One Day Event	<b>SJ</b>	Show-jumping

## RALLY TIMETABLE

---

TIME (morning)	TIME (afternoon)	ACTIVITY
8.30am	11.30am	Waitara Pony Club gates open
8.30am – 9.00am	11.30am – 12.00pm	Arrival
9.00am	12.00pm	Rostered family members to meet Rally Organiser (and rostered coach) at club rooms to help put out gear
9.20am	12.20pm	Riders and ponies must make their way to club rooms for notices and inspection
9.30am	12.30pm	President's Address and notices
9.40am	12.40pm	Inspection
10.00am	1.00pm	Groups to first activities
10.30am	1.30pm	Bell rung, groups change to next activity
11.00am	2.00pm	Bell rung, groups change to next activity
11.30am	2.30pm	Bell rung, groups change to next activity
12.00pm	3.00pm	Rally ends Rally Organiser gets certificate cards to coaches to be signed Drinks available at clubrooms for riders Rostered families pack away rally and games gear Everyone goes home

**PLEASE NOTE:**

*The above timetable may at times be subject to change by coaches. But unless advised by either Head Coach or your group coach, the above format is always applicable*

## RALLY ORGANISER SCHEDULE

---

- A different person will be rostered on as 'Rally Organiser' at each rally (page 17).
- If you are unable to make your allocated day, it is your responsibility to organise another person to do the job for you.
- On page 18 is a checklist for you to follow as 'Rally Organiser'.
- There will also be two families (page 17) rostered on at each rally to help the 'Rally Organiser' set up and pack away rally gear.
- A coach will also be rostered on as an 'overseer' only. The rostered coach will be available to answer any questions or queries about the rally set up.

### **PLEASE NOTE**

**Please try to commit yourself to this job, as without your help, pony club rallies will not run smoothly or enjoyably. If you are unsure about your role or what is required of you, please contact a Head Coach.**

## ROSTERED FAMILIES

---

- Each Waitara Pony Club family will be assigned a date to help the Rally Organiser set-up and pack away rally gear.
- Please consult the calendar on page 12 & 13 and the roster on page 17 to see when your family is rostered on to help.
- Each of the two rostered families must provide one person each to be available at the Waitara Pony Club clubrooms at 9.00am for morning rallies and 12 midday for the afternoon rallies.
- The two people will help the Rally Organiser set up for the day. The Rally Organiser will direct the two helpers of whom will also be required to pack away gear at the end of the rally too.
- Exceptions: It is understood that some families find it hard to help set up for rallies because they come to pony club as a single caregiver and have children who cannot mind their ponies on their own. One option is to find an adult to accompany you to look after the child[ren] or who can help set up the equipment in your absence. Another option is to get your child and pony ready and then go and help the Rally Organiser. If neither of these options are possible and you cannot help set up for the rally, you will still however be required to help pack away rally gear once you have organised your child and pony at the end of the rally.



RALLY	DATE	RALLY ORGANISER	ROSTERED FAMILY 1	ROSTERED FAMILY 2
1	Sat 11 Sept	Suzie Bolton	Morrati	Davy
2	Sun 12 Sept	Angela Turner	Laurence	Nokes
3	Sun 26 Sept	Julie Adlam	Helms	Simpson
4	Sun 3 Oct	Mandy Mahony	Butler	Prior
5	Sun 31 Oct	Shannon Chesswass	Barrett	Jill Adlam
6	Sun 7 Nov	Debbie Taylor	Flemming	Newton
7	Sat 20 Nov	Bridget Terry	Pemberton	Suzie Bolton
8	Sat 5 Feb	Janine Morrati	Davy	Turner
9	Sun 20 Feb	Keith Laurence	Nokes	Julie Adlam
10	Sat 5 Mar	Helms	Simpson	Mahony
11	Sat 19 Mar	Wendy Butler	Prior	Chesswass
12	Sat 16 Apr	Dallis Barrett	Jill Adlam	Taylor
13	Sat 23 Apr	Julie Flemming	Newton	Terry
14		Lee Pemberton	Suzie Bolton	Morrati

**If you know you will not be at the rally on the day you are scheduled to help then it is your responsibility to arrange a replacement. Please notify Melanie Clark as to who will be replacing you as she will be monitoring who is helping so to avoid having the same people doing the job all the time.**

If you are finding it difficult to help set up for rallies because of reasons such as your child being too young to be left alone then please see a head instructor to sort out another job for you to do and you may be exempt from being a Rally Organiser or Rostered Family.

# RALLY ORGANISER CHECKLIST

---

This schedule is also posted in the clubrooms for ease of adherence

1. Check the Pony Club Calendar (page 12 & 13) to see which date you are rostered on as Rally Organiser.
2. If you cannot be Rally Organiser on your rostered day, please organise to swap your day with someone else.
3. Check your emails as you will be send the 'Coaches Rally Timetable' to see which activities the coaches are rostered on for the day.
4. Contact the two coaches who are at SJ first up on today's rally. They will tell you what SJ exercises they want.
5. Contact Pat Perkins; check what games equipment will be required.
6. Arrive at Waitara Pony Club grounds at 8.30am for morning rallies and 11.30am for afternoon rallies; this is the time that we have publicly announced that gates will be open.
7. Unlock gates into the parking paddock (both gates) and rally paddock. If you do not have a key, please contact Annette Furmage (contact page 5).
8. Unlock the clubrooms and storage area.
9. Turn on the Zip unit in kitchen.
10. Turn off electric fence unit.
11. Ensure you are at the clubrooms at 8.55am for morning rallies and 11.55am for afternoon rallies.
12. Your helpers (rostered families) will meet you at the clubrooms at 9.00am or 12.00 midday, at which point you can start setting gear out.
13. Set up the two SJ exercises at each end of the allocated SJ area (see Map page 6).
14. Ensure there are two dressage arenas out.
15. Ensure that the games equipment only is over the 'games area' (see Map page 6).
16. Take down electric fence around water jump (see Map page 6).
17. Ring bell at 9.20am / 12.20pm to allow riders and parents to make their way to the club rooms.
18. Hand out inspection boards to coaches at 9.25-9.30am / 12.25-12.30pm.
19. Collect inspection sheets from coaches after inspection and place in Points Box.
20. Ring the bell every 30 minutes (as per Rally Timetable above, page 15) – unless advised otherwise by Head Coach.
21. At 12.00pm / 3.00pm, make sure the certificate cards are available to coaches to sign.
22. Prepare drinks for riders and ensure cups are washed, dried and put away after use.
23. Turn off the Zip unit. Put kitchen rubbish into wheelie bin in open bay area.
24. Run sweeper over carpet if needed.
25. Ensure equipment is put away in the right places.
26. Turn the electric fence unit back on (after fence is erected around water jump).
27. Ensure shutters, windows, doors of clubrooms and gates of storage area are locked at the end of the rally.
28. Check gate to rally paddock and dressage area is locked before leaving.

# PONY CLUB GROUPS

---

When you come to pony club, your child will be allocated to a particular group. You may then wonder 'how on earth did my child end up in that group!' Below are some points that the Head Coaches will take into consideration (with further advice from the other coaches), when deciding which group your child / pony combination should be in.

Please also remember that rallies are group activities and your child cannot be singled out for an individual lesson. Please respect coaches' decisions and remember that they are not professionals and are volunteers.

## **Age of rider**

Although pony club has a structure and protocols, it is essentially about having fun while learning. Having children in a group with others of similar age is really important; so that they are among their peers.

## **Riders Ability**

For obvious reasons, the ability of the rider will be a major factor determining which group a child will be in at pony club. Certificate levels are an easy way to initially determine a riders' ability.

## **Horse or Pony Ability**

Of course ponies' abilities vary as much as riders' abilities do. Age, condition (thin or fat), previous training and current riders ability are all factors which will affect the ability and skill level of ponies and therefore the work that can be achieved.

## **Riders Goals**

Probably the majority of riders do not want to be future New Zealand Olympians, but just want to come to pony club, learn about their ponies and improve their riding skills. Therefore the riders' personal aspirations will also affect what they want to achieve at pony club and therefore can influence a decision as to which group they belong to. Many riders just want to have fun and ride with like minded people.

## PONY CLUB PARENTS

---

Yes, there is a considerable time commitment required of you if your child goes to pony club. If your child goes to pony club, you have to understand that your role extends beyond travelling your child and pony to and from pony club. Pony club is a voluntary operation and so everyone must pitch in to ensure its continued success. Parents must also please remember that our coaches are not professionals and are there simply of their own good will and their desire to spread their own knowledge and passion for horses. However, pony club is a great way for you and your child to meet new friends and learn new skills, all of which are very satisfying. It is a healthy out door activity for both riders and parents.

Good friends are made at pony club and there's lots of fun to be had

## CERTIFICATES

---

Pony Club certificates are an important part of pony club. Although working toward certificates may initially seem tedious, boring and a lot of hard work, certificates provide a skill set which the rider can work towards at their own pace whilst measuring their progress against the national NZPCA syllabus. They also give coaches a good guideline for what to do in rallies so that there is a steady progression over the season. Also, for those members who do not wish to pursue an active competitive riding nature outside of rallies, certificates still give members a fantastic goal to aim towards. Having a goal will ensure that riding skills and horse-mastership skills will progress at an impressive and rewarding rate.

However, certificates are not compulsory, but as mentioned above, they are encouraged as an important aspect of pony club. Pony club certificates are also recognised not only nationally, but internationally. There will be five certificate levels worked on over the pony club season at Waitara Pony Club; D, D+, C, C+ & B.

Each member will be issued with a card according to their certificate level i.e. if you do not have your 'D Certificate', you will be issued with a 'D card' as it is your 'D Certificate' which you are working towards. At the end of each rally, coaches will sign the cards according to the activities achieved by each rider. There will also be a few horse-mastership (HM) sessions run throughout the season. These HM sessions are un-mounted and are to cover areas that do not involve riding and are therefore not covered/discussed at normal working rallies i.e. pony care and health. These HM sessions will be counted as rallies.

As these HM sessions are counted as rallies, you will be 'marked' by your coach on your attendance and your appearance; so you will get more points if you wear your uniform. Everyone will get the same opportunity to make up points which go towards winning the 'Points Cup' at the end of the season.

## COACHES INSPECTION

---

At 9.40am / 12.40pm on the day of a rally all horses, ponies and riders will be inspected by the group coach. Even if you have come to pony club without your pony, your attendance will be noted and you can still be inspected on your own personal presentation i.e. uniform. Below is an example of the coach's inspection form and what they will be looking for.

Although it may seem a tedious and boring time of pony club, inspections are very important for the following reasons:

### **Safety**

The number one reason for an inspection is to ensure that you and your pony are safe! Your ponies tack and your attire is fundamental to ensuring that you are in fact safe. Safety hazards such as rotting stitching and non-regulation helmets (see Waitara Pony Club Uniform page 4) must be routinely checked for and the pony club inspection is an ideal time to do this.

### **Points Cups**

Each ridden rally can provide a maximum of 30 points. Un-mounted rallies (certificate horse mastership HM sessions) will also be assessed on attendance and uniform. At the end of the season all points will be added up to see who out of each group accumulated the most points. There is a cup to be won for each group. A member must also attend a minimum of five (5) rallies to be eligible for a cup. There is a new section added to the inspection form this year for 'overall turn-out'. Coaches will look at the overall presentation created and decide on a mark out of five.

### **Animal Welfare**

Another essential thing that an inspection provides is for the horse of pony's' sake. Having an experienced eye cast over your pony may pick up some interesting or peculiar things that you may not know. For example, your coach will be able to tell you that your pony's feet are due to be checked by the farrier or that your saddle is sitting too low on your pony's wither and is causing him discomfort.

### **Learning**

Inspection time is a great time to learn about ponies and their tack. Members of the group may all have different gear, which can be the focus of interesting discussion for the whole group.

Tack	Clean	
	Supple	
	Clean bit	
	Stitching	
	Bridle fitting	
	Saddle fitting (Inc boots etc)	
	Stirrup size	
	Bars down	
<b>Sub</b>		<b>/ 8</b>
Pony	Clean (not shampooed)	
	Eyes	
	Nose	
	Mouth	
	Dock	
	Oiled hooves	
	Feet condition	
	Hooves picked	
	Condition	
<b>Sub</b>		<b>/ 9</b>
Rider	Helmet	
	Tie	
	Badge	
	Jersey	
	Jodhpurs	
	Footwear	
	Jewellery	
	Hair	
<b>Sub</b>		<b>/ 8</b>
<b>Overall Turn-out</b>		<b>/ 5</b>
<b>TOTAL</b>		<b>/ 30</b>

# *Fair Play Sport Charter of New Zealand*



All Members; Riding, non riding, coaches, officials  
and parents belonging to the:

## *Waitara Branch of the North Taranaki Pony Club*

undertake to uphold the principles of good  
sportsmanship and fair play:

- To act within the spirit and intention of the rules
- Respect coaches, judges and officials
- Respect other riders and their supporters
- Respect their horses and care for their welfare
- Be gracious winners and dignified losers
- Play hard but Play fair. Play to enjoy our sport

Branch President

Branch Member

Date:

*Play Hard - Play Fair*  
*Te Tutohinga Takaro Wairua Tokeke O Aotearoa*